



*Prospectus*



## **LITTLE FLOWER SCHOOL**

(Affiliated to CBSE, Delhi, No. : 1730362)

SHEKHAWAT COLONY, P.B. 28, CHURU, RAJASTHAN-331 001

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# Our Prayer

Here is the prayer Jesus taught us. He said that God is his Father and our Father. And so we pray with Jesus and people everywhere:

**Our Father,**

We cannot see God with our eyes. God is far beyond us, in heaven. But God hears us and wants us to come near. And so we pray :

**Who art in heaven,**

We honour God's name as holy. When we hear the name of God, we should be happy because God made all things, God made us and loves us. And so we pray :

**Hallowed be Thy name.**

God wishes to bring good things to our world. And we can help by doing good things every day. And so we pray :

**Thy kingdom come.**

**Thy will be done on earth as it is in heaven.**

God is like a kind father. We need food to be strong; clothes to be beautiful and warm, and so many things more. And so we pray:

**Give us this day our daily bread.**

God forgives us when we do something wrong. But then we must forgive those who do something wrong to us. And so we pray:

**Forgive us our trespasses as we forgive those who trespass against us.**

Wherever we go, God is there to take our hand and guide us. Even in danger, God will help us to know what to do.

**Lead us not into temptation but deliver us from evil.**

-Amen.

## INTRODUCTION

Little Flower School bases its program of curriculum on the conviction that every child can be guided to perfection - to the experience of God within him and in every element of creation/nature, the expression of which is love and service to the humanity. To attain this sublime objective and purpose of life, every child has to be provided with a physically beautiful, emotionally supportive and carefully structured home like environment to know and feel the immense innate talents, creative thoughts and vision. The Little Flower family offers such a beautiful and serene home. The child's day here naturally flows between social and individual activities that reflect the child's need for both active and quiet play. It is achieved by imparting knowledge in social, physical, moral, spiritual and aesthetic realms. The integral growth and formation of the young generation, being our goal, every effort is made to help the students to grow in creative learning habits and accurate expression. Particular stress is laid on character formation and training for self-discipline, responsibility, personal growth and leadership. Courtesy, etiquette and good manners are instilled in the pupil from the beginning of his/her school life. Upholding the cultural and spiritual heritage of India, the school assiduously endeavours to inculcate in to students, moral and spiritual values needed for a life that is socially meaningful. Every teacher is specially trained to create a wholesome environment for the physical, emotional, social and spiritual development of each child. Besides the teachers, the role of parents in the formation is inevitable. The whole hearted commitment of the parents to the values and visions of the institute would help to the fruition of the dreams of every child of Little Flower School.

## GENERAL INFORMATION

Education is a privileged means to serve humanity, through "Human Resource Development"; the development of the whole person. With this end in view the fathers of Little Flower Congregation have decided to set up a network of educational institutions all over the country. Our institutions draw its inspiration from Jesus the greatest "teacher" of times.







## LITTLE FLOWER SCHOOL CHURU

Little Flower School is a fully fledged unaided English medium School for boys and girls from Nursery to Class X at present. It is run and managed by Little Flower Education Society, Bikaner. It is a minority Institution.

## HISTORICAL SETTING

In the Year 1991 Little Flower Charitable Society, Bikaner purchased a piece of land for the establishment of a school. On 30th June 2000 Rev. Fr. Augustine Thekkel CST was appointed as the first manager of Little Flower School.

On 18th July 2000, Little Flower School was blessed by Rt. Rev. Dr. Ignatius Menezis, Bishop of Ajmer-Jaipur and Mr. Ramavathar IAS Hon'able District Collector of Churu inaugurated the school. On 19th July 2003, Rt. Rev. Dr. Ignatius Menezis Bishop of Ajmer- Jaipur blessed the newly constructed school building and the school was inaugurated by Mr. B.D. Kalla Hon'able Education Minister, Government of Rajasthan.

## SCHOOL CAMPUS

The School has its own beautiful campus spread on about 8 acres of land ideally located behind Collectorate. It provides a natural, healthy and congenial atmosphere for teaching learning process and integrated development of the students.

## MINORITY STATUS

It is a minority community school run by Roman Catholic Christians enjoying all the rights and privileges enshrined in article 29 and 30 of the Indian Constitution.

## AFFILIATION

This co-educational institution is affiliated to the central Board of Secondary Education New Delhi (CBSE No. 1730362). Our academic planning and program are designed keeping in view of the new education policy.

The syllabus and the book prescribed are the ones recommended by the N.C.E.R.T. and education Board CBSE, New Delhi. The medium of instruction is English but Hindi as the national Language and Sanskrit are also taught.

## SCHOOL MANAGEMENT

The School is owned, run and managed by the fathers of the Little Flower Congregation, Khrist Jyothi, Province or an undertaking by the Little Flower Education Society, Bikaner.

The Parent body runs several well known Schools, Technical Institutions, Hospitals, Social Work Centers and Dispensaries all over the country.

## PHILOSOPHY AND VISION

The School aims at integral development through assimilations of different cultures and values and by training of the students' intellectual, emotional, physical and spiritual powers. They present a synthesis of tradition and modernity and provide a harmonious blend of western scientific knowledge and sound grounding of Indian Culture and heritage.

The school aims at academic excellence, emphasis on Character building, discipline, cultivation of dignity of labour, sense of patriotism, social justice and duty consciousness. We try to develop national and scientific outlook on life and thirst for knowledge and prepare our students to serve the nation, society and humanity with dedication, sacrifice and devotion. The school is committed to explore new horizons of success and achievement in multifarious spheres of education and is marching towards new peaks of excellence.

Education has no meaning without moral values. A student must develop within him/herself a sense of respect for elders, love for the cultural heritage, the idea of sacrificing personal interests for the general good of the society, humanity and faith in the almighty.

### 1. REGISTRATION

All prospective candidates for any class must get their names registered at the school office. The dates of registration shall be intimated through the Principal's circular.







No registration shall be made prior to the dates specified. Dates for test/interview will be given during the time of registration. Original Mark-sheet of the previous class should be submitted at the time of registration.

## 2. ADMISSION

There shall be a written test followed by an interview for admission to any class. Selection will be strictly on merit, subject to the availability of seats in each class.

The decision of the school authorities regarding registration and admission will be final. There is no specified syllabus for the Entrance Examination. But tests will be conducted according to our school standard based on the knowledge of the previous class.

## 3. ADMISSION REQUIREMENTS / NURSERY

A Copy of birth Certificate showing the date of birth from the Municipality/Panchayat Samiti should be produced at the time of admission. Minimum age is 3 years as on April 1 for admission to Nursery, 4 years for admission to L.K.G. an 5 years for the U.K.G. No affidavit will be accepted. If it is found that a false Birth Certificate has been produced to obtain admission the candidate will be barred from studying in this institution. Date of birth as shown in the birth certificate once registered cannot be altered on any account.

## CLASS I TO IX

Admission will be granted only after submitting a transfer certificate from the previous school, copy of Birth Certificate from Municipality / Panchayat Samiti, copy of Mark-sheet of previous class, pass certificate. Admission form must be filled by the Parents/Guardian only. Admission to any class will be solely under the decision of the Principal.

## 4. PROCEDURE FOR WITHDRAWAL

Students can be withdrawn or removed from the school for the following circumstances. By giving current month's notice in writing. In absence of such a notice one month's fee will be charged. by the school authorities on anyone of the following grounds:

1. Consistent weakness in studies
2. Truancy
3. Character disorder
4. Overage in any class
5. Non-Payment of the fees or frequent irregularity in payment
6. Moral breach considered serious by the school committee.
7. Students who get married before completing Class X
8. Those who create any problem for the proper running of the School
9. Disobedience to the school rules and regulations.

## 5. ENROLMENT IN LITTLE FLOWER

Implies on the part of the students and parents willingness to comply with the requirements and regulation of the school.

## 6. TUITION FEES

Information about the rates of tuition fee and other dues if any will be informed at the time of admission in March. As long as the school does not receive grant in aid from the Government the school is constrained to revise the fees structure annually to meet the rise in expenditure due to the increase of the cost of living.

All fees are strictly payable in advance by the 20th of July, October. January and April for the respective quarter. After the due date, a fine of Rs. 50/- will be charged up to the end of the respective month.

## 7. SCHOOL UNIFORM

### Summer Uniform for Boys

Grey terricot Pants, Half sleeved White Shirt, Black Shoes, Grey Socks, Tie, Belt & I D Card.

### Summer Uniform for Girls

Grey pleated and divided Skirt, Half sleeved White Shirt, Gray leggings, black shoes, Gray socks, belt, tie & I D Card.







**Winter Uniform for Boys**

Grey Pants, Long sleeved White Shirt, Maroon Coat, Black Shoes, Grey Socks, Tie, Belt & I D Card.

**Winter Uniform for Girls**

Grey pleated skirt, Grey Leggings, Long sleeved shirt, Maroon coat, Black shoes, Gray socks tie, belt & I D Card.

**Wednesday:**

White Skirt/pants, white shirt, canvass shoes, white socks, school belt, tie, & I D Card, for Girls white leggings

**Saturday:**

Students from Class I to X must come to school in house-wise colour T Shirt, for Girls white leggings.

**8. EXAMINATION**

There are two major exams (Half Yearly, Annual Exam) each at the end of term. Besides these, there are two periodic assessments taken regularly. Periodic & Half Yearly Answersheets will be shown to the Parents. No re-test will be conducted under any circumstances.

Promotion Scheme:

Promotion to a higher class depends upon:

1. Regularity in attendance.
2. Regularity and quality of day to day participation in the class.
3. Opinion of teachers teaching in the class.
4. Completion of written work and projects assigned by the subject teachers.
5. Average of the terminal examinations.

**Promotion Marks**

1. For promotion a student must obtain 40% in each subject.
2. Those who seek admission in this school have to accept this scheme of promotion. The decision of the school in the matter of promotion is final and irrevocable.

3. While reviewing each report, guardians are requested to examine the home work diary of the students; it will be helpful in understanding as to why he has not come up to the expectation.

**9. THE STAFF**

The staff engaged is highly qualified, devoted, talented and experienced. The uniqueness of this institution is that the staff engaged is from different parts of the country.

**10. LITERARY & CULTURAL CONFERENCES**

Education is the development of a whole person. Keeping this in mind we take a keen interest in proficiency of the student not only academic but also cultural. To realize this end we formed a literary and cultural association. It is our endeavour to give children great opportunity to develop a sense of personal responsibility and a healthy and balanced personality. We are trying in different ways to bring out the talent and innate cultural potentialities in each child. To develop the artistic talents and creative ability in children, training is given through this association. Development of mind, strong character and will power are not achieved but by a school policy designed to achieve them. In the same way knowledge, moral attitudes are acquired through these means. Preparation of House wise manuscript is another endeavour for achieving this aim. Cultural conferences contribute towards the formation of leadership qualities and group dynamism.

**11. SCIENCE CLUB**

Every aspect of life has its imprint of science. Wherever we may cast our eyes we notice triumphs and wonders of science. It is imperative that the students keep themselves abreast of the latest development of science. Class room teachings are not equal to this. With this end in view, we have given shape to a Science Club, Quiz Programmes, Science Exhibition , Project Making, Debate etc. are conducted.

**12. SCHOOL LIBRARY**

A library is heart and soul of an educational institution. It is the temple of knowledge. It witnesses the knowledge and outlook of the students with new ideas and thoughts. Our library has a reading room attached to it. It inspires the students to develop the habit of reading.





### 13. COMPUTER LAB

This is an age of computer. It is making revolutionary changes in every field. It is the most adequate representative of man's intelligence and wisdom. Computer Science is a skill which can be acquired with elementary Science course from class H.K.G

### 14. SCIENCE BLOCK

Science block with the necessary apparatus and infrastructure provides opportunities to explore and experiment to the budding scientists. There exist spacious and well equipped laboratories for Physics, Chemistry and Biology.

### 15. DISCIPLINE

1. Every student should carry with him / her school diary.
2. Children must be in their respective class-rooms at least ten minutes before the time fixed for the classes to commence.
3. The warning bell before class is a signal for students to go to their respective classrooms. This should be done in silence.
4. All pupils are expected to be present for the assembly during which they pray together.
5. No child is permitted to leave the school premises without the permission of Principal/ Headmistress which will be granted only at the specific written request of the parents.
6. All should be habitually clean and neatly dressed. The school uniform *is to be worn on all* class days. Students who are slovenly dressed may be excluded from the classroom or even sent home.
  7. During the recess pupils are expected to leave the class rooms.
  8. The Principal has the right to confiscate books, newspapers, periodicals and any other items which may be considered objectionable.
  9. All students must speak English at school.
  10. Money should not be lent or borrowed or articles exchanged among students.
  11. No collection for any purpose whatsoever is to be started and no meeting demonstration party or picnic may be held without previous sanction of the Principal.

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12. Presents to the members of the staff or other demonstration in their honor also requires previous sanction.
  13. Any pupil desiring to be exempted from P.T. or games must produce a doctor's certificate to the effect that he is physically unfit to take part there in.
  14. Children have no permission to attend parties, to go to the cinema or to go to friend's house on their way back home from school.
  15. All pupils from VI standard onwards must read a minimum of 10 English books and 5 Hindi books a year. One page summary of each book read must be shown to the class teacher or else 2 marks for every book not thus read will be deducted from English and Hindi Paper I in the terminal examination.
  16. All pupils should have their books in a canvas or leather bag. Aluminum suitcase will not be allowed.
  17. Care must be taken of all school property and no pupil should scratch or spoil desks or chairs or damage any school furniture, write or draw anything on the wall or in any way damage things belonging to others. Damage done even by chance should be reported at once to the class teacher or to the Principal. Any damage done will be made good by the one who does it. Anyone who sees something damaged should report the matter even if he does not know who has done it. No pupil should -bring razor blades or any sharp instruments to school.
  18. All letters and correspondence addressed to pupil are subject to the scrutiny of the Principal.
  19. The school is not responsible of articles or money lost, it is not advisable to bring valuable articles (like expensive watches, fountain pens, etc.) to school. Pupil below V Standard should not wear wrist watches in the school.
  20. Running, playing, shouting and whistling inside the school building is never allowed.
  21. Parents and guardians are not permitted to walk into classroom or interview teachers during class hours.
  22. The name and section of the pupil should be clearly marked on all his/her belongings.



23. The students should behave in a refined manner wherever they go; they should always remember that the school is judged by their conduct. They should always greet teachers, elders and friends in a pleasant and audible tone of voice wherever they meet them in school or outside.
24. Pupils shall be cheerful in their obedience to their parents and teachers giving them always the respect and affection that is their due and accepting their guidance and correction with gratitude.
25. Cycles must be kept locked at the cycle stand only. Students should not ride around the school compound on bicycles, two wheelers. While entering or leaving the school gate one must walk instead of riding.
26. Students who come to school under the care of servant should never leave before they arrive. In case of delay they should report to the school office.
27. Those who go home alone should not loiter about the way. They should be prompt in returning home. Students are warned not to buy anything especially eatables from street vendors.
28. Student will not be called to answer phone calls during class hours.

29. The Principal has the right to suspend or require the withdrawal of any pupil without having to state any reason provided that he/she is satisfied that such a step is necessary in the interest of the school.

30. The school welcomes any suggestion and advice which is positive and constructive welfare of the children and the school.

31. Those students/parents who cause any agitation and incite others to do so against the school or join with any anti-social elements to disturb the peaceful atmosphere of the school forfeit the right to continue in the school. -

32. The Management has the right to take disciplinary action against students/parents who don't comply with school rules and requirements.

33. The school has the right to teach any subject that is required and approved by Board of Education both compulsory and optional.



34. Parents are requested not to disturb the school staff with any problem except during the recess time.
35. We request all parents to avail the opportunity for meeting the teachers on parent's meet.
36. Just because one child of yours is admitted in the school, the school is not bound to give seats to all your other children, or your relations.
37. Parents/Guardians are always welcome to meet the Principal from 10:30 a.m. to 12:00 noon on working days.



## ALL LASTING EDUCATION INITIALLY BEGINS AT HOME LEAVE RULES

1. No leave of absence is granted without prior written application from parents or guardians and that also only for serious reasons.
2. A student on returning to school after contagious or infectious disease should produce a doctor's certificate permitting him to do so. The school accepts no responsibility if due to failure in producing such a certificate a student is obliged to return home during class hours.
3. All are expected to attend school on the reopening day after each of vacations. Those who were absent because of sickness must present a medical certificate before they are admitted to classes. Absence for more than five working days renders the student liable to be struck off the rolls: readmission, if granted, will be done as per the school rules.

## GENERAL HINTS

1. Take up first subject you most dislike; once you have done this, rest of your work will be easy.
2. Do not hesitate to ask your teacher or your clever companion, things you do not grasp; clearly. Never leave difficulties unanswered as this will put into great difficulty later.
3. To make sure that you have understood something thoroughly, use these "tricksa"
  - (a) Pretend that you are explaining the lesson to another see if you can do it well.
  - (b) Make yourself your own teacher and question yourself and answer honestly (don't cheat).





4. Do not continue working when you are tired; walk round the garden or talk to a friend or have smoother pleasant interruption, but only long enough to refresh you to finish lesson and not lend to waste of time.
5. Get enough exercise everyday, it keeps the mind fresh.
6. Do not cut down necessary sleep in order to study; it will hurt you later on.
7. Lastly, pray often to the all-wise and all knowing God to help you to make progress in your studies.

### PARTICULAR HELPS

1. Never omit the lesson of home work assigned if you do it is like missing a train that you can never catch afterwards.
2. Always r'evise- that work done in class and make sure that you have understood everything clearly and thoroughly.
3. If memory work is assigned, learn it overnight and repeat it in the morning as the exercise.
4. Always take down in your diary the work that is assigned for the next day.
5. All home work should be done neatly and the day's work always dated. Each new home work should be done on afresh page.
6. As you grow up, make a daily timetable for yourself for your study (the different subjects in order of difficulty, the most difficult one being first) for your rest and recreation etc. In this way you will learn to be a person of regular habits, a most valuable asset in later life.
7. Revise at the end of the week all that was learnt during the week.
8. In order to secure all that is best in the education of your son/daughter the maximum. cooperation between parents and school authorities is necessary. We earnestly recommend that parents or guardians look into their children's school diary everyday and see to it that lesson and home work assigned for the next day are done. Children should be encouraged to cultivate neatness habitually and all slovenliness should be firmly disapproved of remarks made in the diary should be seen and counter signed regularly.

9. if you feel that your children do not make the desired progress the Principal/ Headmistress should be contacted. Private tuitions are strongly discouraged. If there is real need of a private tutor, arrange for one, after getting the permission from the Principal or Headmistress.
10. Criticism of a pupil's teacher of his school in his presence should be studiously avoided. Because it causes the child to lose his respect for his teacher, with the consequent failure to learn from him.
11. If you have a legitimate complaint meet the Principal/Headmistress.
12. As your child advances in age, guide him/her to become a resourceful and useful to home and country.
13. Encourage self-help for work and study. He should be taught to keep his room tidy, make his own bed, polish his own shoes, carry his own bag etc. The formation of such habits early in life inculcates in him the idea of the dignity of work, a fundamental personal virtue necessary for a successful carreer in life.
14. Withdrawal of your child from classes for more social functions is not recommended because it retards the child's progress in school and minimizes his respect for regular hard work with consequent failure to progress in his studies.
15. As the medium of instruction in this school is English children should be helped to follow their classes easily and intelligibly by a certain amount of regular English conversation at home.

**N.B. The Transport of the children to and from the school is entirely the responsibility of the parents. The school will not entertain any complaint on this matter or be responsible in any way.**

### SCHOOL TIME

#### Classes I to X

Summer 7:00 a.m. to 1:00 p.m.

Winter: 8:30 a.m. to 2:30 p.m.

#### Nursery, L.K.G. & H.K.G. Section

Summer 8:00 a.m. to 12:00 p.m.

Winter: 9:30 a.m. to 1:30 p.m.

